



**Caltrans Statewide Small Business Council  
January 12, 2007 Minutes**

**Caltrans, Office of Civil Rights  
1823 14<sup>th</sup> Street  
Sacramento, CA  
Telephone: (916) 324-0449**

**Statewide Council Members Present:**

**Black, Sandy** ASACI  
**Chaudhary, Arvin** CELSOC  
**Forrest, Jacquelyn** CA DVBE Alliance for S. Sullivan  
**Garcia, Rodrigo** HSEMS  
**Guerrero, Paul** CA SBE  
**Hassoun, Sam** Global Leadership Alliance  
**Hou, Johnathan** Asian Business Association  
**Lee, Jackson** American Indian Apprenticeship  
**Jordan, Fred** SF Black Chamber of Commerce  
**LaCome, Diana** National Concilio of America  
**Lau, Eddy** Asian American Architects & Engineers  
**Llewellyn, Rebecca** WCOE  
**McGlover, Stephen** CA Community Connection  
**Yang, William** Asian-American A&Es – So Cal

**Caltrans Staff Present:**

**Kempton, Will** Caltrans Director  
**Iwasaki, Randell** Caltrans Chief Deputy Director  
**Fonseca, Olivia** Civil Rights  
**Bougart, Jim** Business, Transportation & Housing  
**Carrera, Angel** Civil Rights  
**Collins, Louis** Construction  
**Carroll, Patrice** Local Assistance  
**Effinger, Rob** Construction  
**Galia, Cris** DPAC  
**Gentleman, Pamela** District 6  
**Gordon, Germaine** District 10  
**Goto, Douglas** DPAC  
**Harrison, Marcella** Civil Rights  
**Immoos, Angie** Civil Rights  
**Louie, Ruby** District 4  
**Padilla, Robert** Civil Rights  
**Richardson, Nellie** District 11  
**Robertson, Deborah** District 7

**Guests:**

**Androvich, Leann** GCAP Services  
**Heringer, Laura** GCAP Services  
**Padilla, Pat** DBE Consultant SR 125 Design Build Project  
**Fei, Ed** Glowlite, Inc.  
**Kyle, Sharon** HNTB Corporation  
**Borroel, Diana** SHCC

**Caltrans Staff Present (Continued)**

**Salais, Janice** Civil Rights  
**Sartipi, Bijan** District 4  
**Soria, Rhody** District 8  
**Stout, Debra** District 11  
**Wallace, Sam** BT&H Agency  
**Yarrington, Susan** Civil Rights

### ***Welcome/Introductions/Opening Remarks:***

Chair Fonseca welcomed all attendees and asked each person to introduce himself or herself. She thanked everyone who attended the Committee meetings the day before. Chair Fonseca recognized Jacque Forrest attending today's meeting on behalf of Councilmember Sullivan and introduced Angie Immoos, Executive Secretary, Office of Civil Rights.

Debra Stout, District 11 Business Services Manager, offered to host the SBC meeting Friday, October 26, 2007 in District 11 (San Diego).

Deborah Robertson, Deputy District Director of External Affairs, announced District 7 Mentor-Protégé Graduation Ceremony on Tuesday, January 16, 2007. She also offered to host a future SBC meeting and will follow up with Angie Immoos to coordinate an appropriate date.

Ruby Louie, Deputy District Director of External Affairs offered to host a future SBC meeting and offered to coordinate a Bay Bridge Tour for the membership at that meeting.

Councilmember Guerrero offered to host the committee meetings at his home the evening prior to the July 20, 2007 SBC meeting. Angie Immoos will coordinate with District 10 staff for the SBC meeting and notify all Council members with a tentative schedule no later than the February SBC meeting.

Councilmember Hassoun announced the next Construction Career Day is in April. There will be three for the year.

Director Kempton began his remarks by welcoming and thanking everyone for their continued support of the SBC and the critical issues facing the Department. He assured the Small Business Council that the Governor's Administration is committed to include small businesses share in growth plan opportunities.

Director Kempton provided a Summary of Transportation Impacts in the Governor's Proposed 2007-08 Budget, a copy of which was handed out to each member. He explained impacts to the Proposition 1B and 42 funds, Public Transportation Account, Tribal Gaming Funds, and Pavement Preservation Programs. See "Summary of Transportation Impacts in the Governor's Proposed 2007-08 Budget" handout attached.

Jim Bourgart, Business, Transportation & Housing Agency added that while the Governor's Proposed 2007-08 budget showed only a 1% increase, transportation-related expenditures constitute 14% of the total budget. He further stated that passage of the Propositions 1A-E is a credit to the public and that urgency legislation for bond dollars is in motion. Mr. Bourgart announced the Industry Capacity Expansion Program Plan, Agency's plan to partner with Workforce Development, Labor, Contractor's, Engineers, Education, Material Movement (Logistics) Industry, California Department of Education (Career and Technical Education), PEG and Consulting Engineers and land Surveyors of California (CELSOC) in an effort to prepare at program level for ratified propositions. Mr. Bourgart further shared continued efforts to work with cities in processing material site permits.

Director Kempton mentioned he is sending a letter very soon to all cities and counties and asking they recognize the importance of materials site permitting related to the transportation industry.

Councilmember Lau invited Mr. Bourgart to attend a future Professional Services and Construction committee meeting, along with Sharon Kyle (HNTB Corporation) and other members (signatories) of the Partnership Agreement of the Construction Industry dated July 21, 2006.

Councilmember Guerrero asked for a copy of the legislation in Design Build. He will review and comment on the language. He also requested that District 10 form a District 10 Small Business Council. Lastly, he will provide information on "Contella" a successful Workforce Development Program.

Councilmember Lau brought to Director Kempton's attention a concern dealing with the Bay Bridge Project. Mr. Tony Anziano advised the District 4 SBC in November of 2006 that there will be a change order in an amount up to \$ 2 million for American Bridge for the construction of a compound of office trailers at Pier 7. Subcontract opportunities would be available for small businesses. At that time, it was the consensus of the District 4 SBC membership that such a contract should be awarded to a small business as a prime rather than as a change order to American Bridge. Mr. Anziano agreed to consider the Council's suggestion and report back in December. However, not only did Mr. Anziano not show at the December meeting but also did not send any representative. In the January District SBC meeting, Mr. Anziano announced that the office trailer construction at Pier 7 would be a change order for American Bridge rather than to a small business as a prime, because there is an urgency to get the job done. It would take too long for Caltrans to initiate a separate contract with a small business as a prime. The subject effort has, since November of 2006, increased to about \$ 2.5 million. Councilmember Lau indicated that the action taken by Mr. Anziano is not consistent with the Governor's Executive Order and the policy of the Department of providing contract opportunities for small businesses, in particular for the Bay Bridge project, e.g. Self Anchoring Suspension Project (SAS). The participation of which by the SBE and DVBE has been dismal and disappointing. Councilmember Lau requested Director Kempton to intervene. Director Kempton responded that the office trailer contract could have been pursued as a separate contract. He further delegated to Chief Deputy Director Iwasaki to take appropriate action. Chief Deputy Director Iwasaki indicated that this could have been awarded by CMAS.

Councilmember Lau indicated that District 4, under the direction of District Director Sartipi, has been finding ways to provide contract opportunities to the SBE and DVBE in architects and engineers (A & E) contracts. District 4, at the suggestion of the District SBC, broke up a \$ 6 million as needed surveying contract into three \$ 2 million contracts, geographically, and successfully awarded to three separate firms, one of which is a certified DBE and SBE. District 4 should be commended and applauded for a job well done.

Chief Deputy Director Iwasaki stated that he has bi-weekly conference calls with members of the District 4 Bay Bridge project and will be sure to convey this sentiment to them at their next call.

Councilmember Lau commented that there is no implementation plan to carry out the Partnership Agreement executed on July 21, 2006 by the members of AGC and CELSOC together with the members of the Statewide Small Business Council. For A & E components, it is the position of the Professional Services Committee (PSC) that an implementation plan should be established with the signatories of the Agreement. It has been suggested by the PSC that the CELSOC signatories attend the PSC committee meeting to find ways in the developing of an implementation plan, under the auspice of the BTH Agency and Caltrans.

## **ITEM #1: Approval of Statewide SB Council Meeting Minutes**

### **November 17, 2006 Meeting Minutes**

**Motion:** Councilmember Guerrero with minor changes, Councilmember LaCome requested a copy of the Environmental Justice Report.

**Second:** Councilmember Llewellyn

**Approved by consensus.**

## **ITEM #2: Presentation on the Small Business Plan by Sam Wallace, Business, Transportation & Housing Agency**

Mr. Wallace provided an update on outreach he has conducted with city, local governments and workforce development agencies on allocations of Proposition 1A and 1E, which includes airports and waterways. He discussed recruitment and training skills needed for upcoming jobs to carry out the goals of the propositions. Mr. Wallace has met with small business organizations, Chambers of Commerce, and DGS to discuss ways in getting small businesses certified to bid on upcoming contracts. A series of meetings are planned with large corporation representatives in the coming weeks. He will be meeting with the California Transportation's Commission to encourage SB goals on local projects.

Mr. Wallace proposed a plan to increase small business participation, including the following:

- Ad Hoc Advisory Council to Business, Transportation and Housing Agency that will provide recommendations on small business development and the Strategic Plan. Some of the members will be invited from the Caltrans Small Business Council;
- Surety bond initiative development meetings with surety companies, brokers, and small business representatives to provide technical assistance, oversight monitoring to determine why firms are not bidding on Caltrans work, will announce district by district the number of projects, and will hold networking sessions; and
- Workforce outreach efforts to identify workforce needs anticipated for Propositions.

Councilmember Jordan requested a copy of Mr. Wallace's work plan.

## **ITEM #3: District, SR 125, and Disparity Study Updates**

District, SR 125 and Disparity Study update agenda items were tabled for the February 16, 2007 meeting. Robert Padilla will provide a written summary on the Disparity Study update and distribute by email before the February SBC meeting.

## **ITEM #4: Statewide Committee Reports**

CONSTRUCTION, PROFESSIONAL SERVICES and COMMODITIES Committee Reports were tabled for next meeting, February 16, 2007.

## **ITEM #5: Public Comment/Good of the Order**

Chair Fonseca invited all Councilmembers to a Disparity Study Forum on Friday, January 26, 2007 from 9:30 AM to 12:00 PM at the Burbank Airport Marriott Hotel & Convention Center, 2500 Hollywood Way, Burbank, CA. Airport operations managers, transit authority officials, and council of government representatives are also invited.

The purpose of the meeting is to provide an update of the Disparity Study and Interim Report; announce the schedule of District Public Hearings to be held between March 20<sup>th</sup> and April 4, 2007; discuss ways forum attendees can assist the Department increase public attendance at the Public hearings; and solicit ways the Department can assist other California entities with their respective Disparity Studies should they elect to conduct one. A letter invitation outlining forum details was included in each meeting packet.

**Next meeting:** Friday, February 16, 2007 in Sacramento.

**Approved by:**

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**OLIVIA FONSECA**  
**Deputy Director, Office of Civil Rights**  
**California Department of Transportation**